

WE Service Directory

Frequently Asked Questions (FAQ)

Q: How do I enter my information into the directory?

A: If your Profile type is set to Associate, your information has already been entered into the directory. There is no further action required on your part for this step.

Q: How do I change my profile type?

A: To change your profile type, please send your request to nicholas@workforceassessments.io. Expect response times of up to 12 hours during Pacific Time business hours.

Q: What are the 2 profile types?

A:

- Associate: Anyone who has a service they provide as a consultant or one who gathers leads for the company.
- Professional: Anyone who is in need of services from WE. Individuals in positions that need help advising next steps or changing something about an organization.

Q: What are the next steps after entering my information?

A: The next step involves selecting the areas of expertise under which you want your profile to be found. You will be led to a selection page where you can choose the most relevant options for your company.

Q: How do I select my areas of expertise?

A: After entering your information, you will be directed to a selection page. Here, you can choose from various options that best represent your personal areas of expertise. Once selected, your company's name will appear in the search results when someone searches for those options.

Q: Will my profile be visible in searches immediately after selection?

A: Yes, once you have selected your areas of expertise and saved your choices, your profile will become searchable under those specific options. This ensures that your profile is easily discoverable by those looking for the services or expertise you offer.

Q: How do I get a 'company' profile?

A: Becoming a sponsor of WE allows you to get a company profile which groups all of the WE members who are a part of your organization and allows all of them to show up under a single profile.

Q: How do I opt-out of the service directory?

A: If you log into your [engage profile](#) and select the 'My Account' tab then select the 'Privacy Settings' option there will be a toggle switch that states "I would like to be included in the member directory and group rosters" switch to YES if you would like to stay in and Switch to NO if you would like to be removed.